

EXTRAS ALBUM ORDER FORM



donovandesigns

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page _____ of _____

Account Information

Ship To (drop ship add'l fee)

Shipping

Dealer: Address: Phone: Fax: Email:	Name/Address:	<input type="checkbox"/> UPS ground <input type="checkbox"/> UPS 3 day select <input type="checkbox"/> UPS 2 day <input type="checkbox"/> UPS overnight	Date Ordered: <input type="checkbox"/> rush-\$10.00 fee Customer/PO:
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Item Number	Item description	Font #	Font Color	Upper & Lower	all lowercase	ALL CAPS	fax proof : <input type="checkbox"/> yes <input type="checkbox"/> no
							Fax # or email:

ADDRESS LABELS <input type="checkbox"/> 30 <input type="checkbox"/> 60 <input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> add'l 30 _____	ROUND STICKERS <input type="checkbox"/> 24 <input type="checkbox"/> 48 <input type="checkbox"/> 72 <input type="checkbox"/> 96 <input type="checkbox"/> 120 <input type="checkbox"/> add'l 24	GIFT STICKERS <input type="checkbox"/> 20 <input type="checkbox"/> 40 <input type="checkbox"/> 60 <input type="checkbox"/> 80 <input type="checkbox"/> 100 <input type="checkbox"/> add'l 20 _____	FOLDOVER ENCLOSURE CARDS <input type="checkbox"/> 25 <input type="checkbox"/> 50 <input type="checkbox"/> 75 <input type="checkbox"/> 100 <input type="checkbox"/> add'l 25 _____	RECIPE BOX SET <input type="checkbox"/> RECIPE CARDS ONLY <input type="checkbox"/> 50 <input type="checkbox"/> 100 <input type="checkbox"/> add'l 50	CUTTING BOARDS <input type="checkbox"/> SMALL 8 X 11 <input type="checkbox"/> LARGE 11 X 15 <input type="checkbox"/> ROUND 12 X 12	PHONE CASES INDICATE MAKE/MODEL _____
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PLACEMAT QTY: _____	MUGS QTY: _____	WATER BOTTLES QTY: _____	TRAVEL TUMBLERS QTY: _____	COSMETIC BAGS QTY: _____	CLIPBOARDS QTY: _____	JOURNALS QTY: _____	PICTURE FRAMES QTY: _____
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special instructions:

Copy please print clearly, underline all capital letters

monogram (if applicable)

Top:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Initials	<p style="text-align: center;">PICK YOUR PERSONALITY!</p> Sku # _____ Description _____
	<input type="checkbox"/> <input style="border: 2px solid black; width: 40px; height: 40px; display: inline-block; vertical-align: middle;"/> <input type="checkbox"/> monogram (letters will be printed in the order they appear)	

•all orders will have the same layout like sample, unless otherwise noted •donovandesigns will determine the appropriate font size unless specified by customer• donovandesigns is not responsible for mistakes caused by illegible handwriting• if the quantity is not indicated it will be printed as the minimum qty• if the font number and/or font color is not indicated donovandesigns will use the font and/or color as shown on the corresponding item number in the album please refer to dealer guidelines for additional information